Present

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>Giovanni Cioni</td>
<td>Chair</td>
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<tr>
<td>Arnab Seal</td>
<td>Secretary</td>
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<tr>
<td>Therese Millar</td>
<td>Treasurer</td>
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<tr>
<td>Bernard Dan</td>
<td>Co-opted Member, Chief Editor DMCN</td>
</tr>
<tr>
<td>Elegast Monbaliu</td>
<td>Member</td>
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<tr>
<td>Elisabet Bousquet</td>
<td>Member</td>
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<tr>
<td>Lorna Wales</td>
<td>Member and Newsletter Editor</td>
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<tr>
<td>Oleh Kachmar</td>
<td>Co-opted Member, Education Website Editor</td>
</tr>
<tr>
<td>Alain Chatelain</td>
<td>Co-opted Member and Parent Representative (joined post lunch)</td>
</tr>
<tr>
<td>Nana Tatishvili</td>
<td>President Annual Meeting Georgia (present only in the morning session)</td>
</tr>
<tr>
<td>Sylvain Brochard</td>
<td>President Paris Meeting 2019 (arrived around 5pm)</td>
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<tr>
<td>Marek Jozwiak</td>
<td>President Poznan Meeting 2020 (present for Poland presentation)</td>
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<tr>
<td>Magda Chroscinska</td>
<td>Vice President Poland Meeting 2020 (present for Poland presentation)</td>
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Apologies received

<table>
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<tr>
<th>Name</th>
<th>Apologies</th>
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<tr>
<td>Jules Becher</td>
<td>President Amsterdam Meeting 2017</td>
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Other people who attended the meeting at various times

<table>
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<tr>
<th>Name</th>
<th>Other</th>
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<tr>
<td>Jennifer Carroll</td>
<td>Past Treasurer. Attended for discussion on Non-substantiated Treatments</td>
</tr>
<tr>
<td>Christopher Newman</td>
<td>Scientific Committee Chair (joined by weblink)</td>
</tr>
<tr>
<td>Dido Green</td>
<td>Chair Nomination Committee (joined during discussions regarding Future Vacancies)</td>
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Previous Minutes

The Minutes from the GMC Mid Term Meeting held in Paris on 8th and 9th December 2017 were read and accepted. Most matters arising appear elsewhere in the Agenda and Minutes.

Chairman's Report

GC reported that there were three primary areas of development for the EACD.

- Developments within the global alliance with the IAACD
• Communication strategy with other stakeholders

• Education and training initiative by the EACD which would be focussing on clinical recommendations research.

Secretary's Report

AS reported on the following issues.

• GDPR

The EACD has circulated an email to all entries on the database advising that anyone who wants their name to be removed from the database can contact the Secretary. AS suggested that the minimum data set which is collected for membership needs to be reviewed. GMC looked at the minimum data set and agreed that the telephone numbers of entries did not need to be present as these have not been utilised in years. Details of the profession of the members would be retained and it was agreed that there would be some work undertaken by the incoming Secretary looking at distribution of professionals within the EACD database. This would then allow the programme to be tailored to include more professionals and better participation in EACD annual meetings.

• AS reported that further contact with Czech and Slovak NCs was attempted but was unsuccessful. The number of National Coordinators remain the same as the last meeting. This means that there are around 10 countries without a National Coordinator.

• The Swedish national coordinator has not been contactable EB will contact the Swedish National Coordinator and update the Secretary. It was agreed that going forward there would be updates from the National Coordinators at each of the Joint GMC-NC Meetings as this would allow better NC involvement. LW reported that she contacts the NC prior to each newsletter asking for contributions.

• Vacancies

AS presented the Vacancy Chart. There would be an election for the Secretary Post in Tbilisi. There would be potentially two vacancies for the Paris meeting in 2019 namely the Chair Elect and a Member Post as it is anticipated one member will fall vacant once the Secretary Post is appointed. MJ has joined the GMC from Tbilisi and JB’s term has ended.

Action Points

• AS to request Spencer to remove the telephone numbers from the minimum data sets.
• The incoming secretary will coordinate an audit of the professions in the EACD Database
Treasurer's Report

TM presented the Treasurer’s Report. The presentation is attached with all the details. Income from 2018 was over £46,000 and expenditure was just over £12,000. The surplus from 2018 was over £15,000.

- The income from the Amsterdam meeting, which includes a half share of profit and subscriptions not yet received. This amounts to €31,643.75. TM will need to liaise with JB regarding this.

- Current EACD funds total £204,771. The EACD is also holding IAACD funds of £32,508.89.

- The EACD has now transferred most of the IAACD money but held onto €5,000 for the GPEC. Money transferred includes money from the proceeds of the 2016 Stockholm conference and the residual seed funding.

Actions

- TM will arrange to open another bank account for holding money.
- The signatories for the accounts will need to be arranged including the cardholders. TM will organise these.
- TM will liaise with JB regarding transfer of the funds from Amsterdam and with NT for transfer of funds from the Tbilisi Meeting.

EACD Charity Structure

At the last GMC Meeting there was discussion regarding the implications of Brexit and whether the EACD continues to remain as a charity in the UK. TM has explored the current EACD charity status. We are currently a unincorporated associated charity where Trustees are personally liable. TM explored various options including Trust Indemnity Insurance (TII), Charitable Incorporated Organisation (CIO).

The GMC discussed the options and agreed that the implications for Brexit were unclear. Further discussion took place when AC was present in the afternoon session. It was agreed that EACD would continue in its current form but would obtain Trustee Indemnity Insurance on an annual basis. The cost is around £500 per year. Once the implications for Brexit were clear further decisions regarding the structure and any additional arrangements would need to be considered. One option would be to retain current Charity Status in the UK with a subsidiary office in Europe.

Actions

- The details of the different options would be circulated in a separate presentation along with the GMC Minutes.
- TM will organise for the Trustee Indemnity Insurance.
Annual Meeting Tbilisi 2018 Report

NT presented the details from the Tbilisi Meeting. In total there have been 347 registrations and a further 64 attending the GPEC Training Programme and 13 parents attending. The total attendance was 447. NT provided details of income from sponsorships and registration and advised that the meeting should not incur a loss. There was attendance from 5 continents and 44 countries. Ten bursaries had been provided and 9 were able to attend. There were joint meetings organised with various organisations the key feature being the first IAACD GEC Training and Stakeholder Consultation.

Meeting with Scientific Committee

- CN joined the GMC by web link. He has been appointed as the SC Chair. There have been two other SC appointment namely Yannick Bleyenheuf (Physiotherapist) and Erik Domellof, Clinical Psychologist.

- CN provided an update on the Scientific Programme for the Paris Meeting.

Future Meetings

- 2021 Meeting Elections to take place at the AGM. Bids from Barcelona and Bruges.

- 2022 Meeting proposal bids will need to be discussed at the next midterm meeting in Poznan. There has already been some potential interest.

EACD Statement Regarding Non-substantiated Treatments

JC and JB joined the meeting to present and discuss the statement regarding unsubstantiated treatment (JB by weblink). There was a robust discussion and a number of suggestions were put forward both for the wording but also to include further clarity regarding what would constitute evidence i.e. the number of studies, the number of children tested, the research ethics of the studies etc. JB and JC will make the necessary changes and will circulate to the GMC for agreement.

Action

- JB and JC will incorporate changes and circulate to the GMC through the Secretary.

- The Secretary should contact JB and JC in three months (in August) for an update on progress.

2020 Meeting in Poznan, Poland

MJ and MC presented details of the Poznan meeting.

- The dates are 16th-20th June 2020 with the 16th & 17th being pre-conference meetings and the 18th, 19th and 20th being the main conference.

- The Committee have already appointed a company for organisation (Termedia).
Details of the Organising Committee and Scientific Committee were presented. MJ was advised to add Christopher Newman the EACD Scientific Committee Chair to the Scientific Committee.

MJ and MC want to have some sessions with Polish and Russians translations and the GMC agreed. MJ would also like a parallel session on one of the pre-conference days to run in Russian. The GMC did not foresee any particular difficulty with this as it was not during the main EACD Meeting and would foster participation.

Actions

MJ and MC to incorporate Christopher Newman in the Scientific Committee

Collaboration with the EPNS

The next EPNS Meeting is in Athens and a joint session has been arranged. There was a proposal for chairing of the joint sessions by the EPNS President and the Chair of the EACD. This was agreed by the GMC.

There was a proposal for greater collaboration between the EACD and EPNS e.g. advertising courses and material on respective websites and this was welcomed by the GMC.

There was a proposal regarding closer collaboration with developing courses and committee memberships and this was also welcomed by the GMC.

The EPNS proposed that the European Journal of Paediatric Neurology (EJPN) would like more general articles on neurodevelopmental topics and has requested input from the EACD on the Editorial Board of the EJPN e.g. as an Associate Editor. The GMC discussed this. MKP will remain our main journal but increasing neurodevelopmental articles in EJPN would be welcomed and the EACD would positively consider providing appropriate suggestions of the Associate Editor for EPNS from the EACD membership.

Actions

GC to continue discussions with EPNS regarding site collaboration, course collaboration etc.

GC to liaise with EJPN regarding suggestions for Associate Editor from EACD membership.

SB, CN and GC to liaise with EPNS regarding the joint session with EPNS in Paris and arrange joint chairing by the EPNS President and Chair of the EACD.

EACD Education Programme

GC presented a proposal regarding an EACD Education Programme. A sub-group comprising of GC, EN, TM and JB had worked on the proposal the details are in the accompanying presentation. The Committee had considered various options and the proposal put forward for the GMC to consider was a Summer School format lasting a
week. The first proposal is for a Summer School in Pisa in 2019. Details of possible venues and possible inclusion criteria were discussed. The focus would be evidence based research in childhood disability. GC would coordinate this. In total there would be around 30-35 young researchers from across Europe. Inclusion criteria will need further discuss and defining. It will need to be as inclusive as possible.

- The EACD would consider providing costs in relation to the course and accommodation. The candidates would have to arrange their own flights and transport. The EACD would consider 10 bursaries to support students from poorer countries.

- The total anticipated cost including accommodation, bursaries, faculty support and subsistence would be around €15,000. The EACD GMC agreed to support this and for the proposal to go forward to the AGM.

- AS suggested that the Summer School theme should not restrict itself to clinical research but subsequent Summer Schools should focus on other areas including teaching, training and information dissemination to a wider audience.

- The proposed dates of the Summer School in Pisa would be 16th-20th July 2019.

- It was agreed that the sessions would be videoed to be included on the EACD website.

**Actions**

- If AGM agreed GC would then look at the practicalities of implementation.
- OK to liaise with GC regarding putting the material from the Summer School on the EACD Education Site and to advise regarding what format of video material would be required.

**Meeting with Nomination Committee**

- DG joined the meeting and the Vacancy List was updated. It was confirmed that the only post for election this time was the Secretary Post. At the AGM next year there would be one Chair Elect post and the possibility of one member post which may be vacant.

- There was agreement to start electronic voting for any of the posts in addition to the AGM voting. If this was successful, the AGM would be asked to consider only electronic voting in future.

**Actions**

- DG will conduct the Secretary elections.
- DG will arrange for nominations to vacant posts for 2019 prior to the meeting and also liaise with OK regarding electronic voting.

**Family Sub Group**

AC reported that he would be stepping down at the Paris Meeting. He was keen for greater parent participation and for the EACD to support this. There had been an
agreement at the mid-term meeting in Paris for parent bursaries. There was a proposal for parents and young people to participate in the Paris meeting and for many parents from France and also parents from other parts of Europe joining the meeting.

**Actions**

- The EACD agreed for 10 bursaries of €300 each to enable parents from other European countries to participate in the Paris meeting.
- The EACD agreed to fund €50 per parent from Paris/France to attend the EACD meeting in Paris with the total amount being capped at €1,000.
- **AC** will liaise with the ICPS and bring forward to the GMC a suggestion regarding his replacement.

**Paris Meeting 2019**

**SB** joined the meeting late as his flight was delayed. He presented the details of the Paris meeting. The theme is Innovation for Participation. A number of new formats of presentation were discussed including Hackathon, sessions on Political Advocacy, Transitions, etc. There would be a joint session with EPNS on movement disorders and there were proposals for joint sessions with ESPRM.

- **SB** advised that the pre-conference symposium could happen in La Villette from 10:30am onwards. The GMC agreed that this would not be a problem.
- The registrations would open from 15th June and the first call for abstracts would be from 15th June. The deadline for abstracts would be 30th October.
- **SB** to liaise with Ann-Marie Halligan from MacKeith Press regarding abstracts, apps and advertisement in DMCN (SB, Ann-Marie Halligan and **AS** had a further meeting following the GMC and an action plan has been agreed.

**MacKeith Press Update**

- **BD** reported on the collaboration with MacKeith Press. Articles of interest to the EACD including the Austerity Survey and the Revision of the DCD Guidelines were in press and **BD** anticipated that these would be progressing fairly quickly.
- **BD** reported on the DMCN being available in various languages including Spanish, Portuguese and possibly Ukrainian.
- **BD** brought the GMC’s attention to the excellent editorial by **NT** in the last edition of DMCN.

**IAACD Update**

- **JC** reported that the IAACD Constitution had been signed in Montreal and the current **SG** was going to be in place until the second joint meeting in Anaheim in 2019.
- **AS** reported that the GPEC had made progress with securing seed funding for the IAACD website and the team had already appointed a web developer. The website is
being developed in collaboration with CanChild. Material for the website would need to be obtained and vetted by the GPEC sub-committee and Jenny Carroll was leading on the sub-group looking at procurement and vetting.

- **AS** reported that the GPEC would be running its first training programme in Georgia over two days. There was both pre and post evaluations which had been put in place including parent surveys. There was also a Stakeholder Meeting involving a range of different organisations to agree and sign up to the training programme objectives.

**Other Matters**

- Following discussion in the GMC it was agreed that **TM** would seek legal advice regarding the implications for EACD after Brexit.
- The GMC thanked **AS** for the two terms of service he served with the EACD as Secretary

**Action**

- **TM** will seek legal advice re implications for EACD following Brexit

**Dates for the next meeting**

Mid Term Meeting in Poznan 30th November and 1st December 2018
A Web Meeting on 26 September 2018 at 8pm CET to discuss outstanding GMC agenda items which were not possible to discuss due to lack of time. These include the following:

- Communications strategy, newsletter, website and social media. (**LW, EB**)  
- Proposal regarding incubator sessions (**EB**)  
- Any other matters.

**Dr Arnab K Seal**

AKS/JE  
25 June 2018